Wednesday, April 1, 2020

Howdy Student Organization Leaders and Advisors!

We hope that this update finds you and your organization members well and successfully adjusting to our new landscape for remote education, work, and life. See below for important updates and information to support your organization operations. Don’t forget to regularly check out our Student Organization Resources (COVID-19) page for updates.

KEY UPDATES

- The John J. Koldus Building remains closed to the public. However, Student Activities will continue offering virtual services moving forward. Please check the Student Organization Resources (COVID-19) website for more information on available services. You may also email soda@stuact.tamu.edu for direct student organization assistance or info@stuact.tamu.edu for general Student Activities questions.

STUDENT ORGANIZATION FINANCE CENTER (SOFC) UPDATES

- The SOFC is operating virtually to manage your organization’s financial needs. Please email sofc@stuact.tamu.edu with any questions and the appropriate team member will contact you. Virtual Office Hours will be posted beginning April 1, 2020. Zoom meetings are also available with all SOFC team members.
- SOFC eForms are available and are being hosted through DocuSign. This includes eCheck Requests, eCredit Card Payment Requests, and the new eScholarship/Award/Donation Requests, with additional forms to be released in the coming days.
- Note: SOFC eForms must be signed by authorized signers on the organization’s current SOFC Signature Card. Also, each signer must access documents via their @tamu.edu email address.
- Visit the Student Organization Resources (COVID-19) webpage for links to all eForms, virtual office hours, and additional information about all SOFC virtual services.

ORGANIZATION MEETINGS, EVENTS, AND ACTIVITIES

- If you are planning an event or meeting on or off-campus, please remember to follow TAMU Guidelines related to meeting size, social distancing, remote access for participants, and travel restrictions.
- There have been many questions relating to student organization events and activities such as Muster, The 12th Can, Student Senate meetings, etc. Please ensure that your website and social media outlets are up-to-date, and that you are communicating well with your constituents.

TECHNOLOGICAL RESOURCES

- Use Zoom Videoconferencing to facilitate remote organization meetings.
- Access Google Drive to provide shared access to organization documents.

The Department of Student Activities is here to support you and your organization! Our staff are still assisting student organizations as needed and will continue to provide regular updates. Please do not hesitate to contact us at soda@stuact.tamu.edu to ask questions or to schedule virtual appointments.

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