

SOFC Scholarship/Award/Donation

Student Organization Name: _____

SOFC Use Only

Account Number	Sub-Account	Date (mmddyyyy)																
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E-Doc #	
Voucher #	
Ticket #	

Payee Information

Make Check Payable to

TAMU Affiliation (if payee is an individual)

Individual or Business Name:	
Phone Number:	(Business) Tax ID Number:
Mailing Address:	
Select one	<input type="checkbox"/> Mail to Payee Address <input type="checkbox"/> Pick up at SOFC <input type="checkbox"/> Direct Deposit (non-employee)

TAMU Student*
 TAMU Employee*
 Not Affiliated - W-9 may be needed

 *UIN # if Affiliated

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Payment Information

Statement of purpose of the award:

Student Organization Leader Signature

Phone: _____ Date: _____

Faculty / Staff Advisor Signature

Phone: _____ Date: _____

SOFC Signature(s) as needed

Phone: _____ Date: _____

Description	Object Code	Amount
Undergraduate Scholarship	5910	
Graduate Scholarship	5915	
Cash Award ¹	524 _	
Donation	5634	
Total		

¹Tax Withholding (required)

If your award is granted to a TAMU Employee, he/she may be subject to FIT, OASA and OAHF taxes.

- The organization approves additional tax be charged to their account in order for the recipient to receive exactly the amount specified.
- The organization does not approve additional tax charges and any tax should be withheld from the payment total.

Privacy Policy *State law requires that you be informed of the following (1) you are entitled to request to be informed about the information about yourself collected by the use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.

SOFC Notes:

