

Available For reimbursements to Organization Members

DIRECT DEPOSIT FORM

Why choose direct deposit?

No waiting in line at the bank or waiting for the mail

- ◆ It's fast!
- ◆ It's convenient!
- ◆ It's secure!

It's as easy as 1 - 2 - 3:

1. Complete the Direct Deposit Form
2. Attach a voided check
3. Return the form to:
Texas A&M University
Student Organization Finance Center
Memorial Student Center Room 217
College Station, TX 77843-1236

Any checks due to you will be electronically direct deposited into the bank account that you designate in this communication. When signing up for this method of receiving money, please ensure you notify us immediately of any change in your designated bank account.

Student Information:

Name:

ID#

Student Signature (required)

Your Bank Account Information:

Account Type:

Checking

Savings

Bank Name:

Local Telephone #:

Account #:

Routing #:*

***Please verify routing number with bank.**

I have signatory authorization on the above account and hereby authorize Bank of America, on behalf of Texas A&M University - College Station, to initiate electronic entries to credit my account as I indicate above. I acknowledge responsibility for providing complete and accurate information on the authorization form and understand that TAMU may contact my financial institution to confirm accuracy of information. This authorization is to remain in effect until I provide written notice of cancellation. TAMU reserves the right to reverse an incorrect posting; however, I fully understand that TAMU must notify me on or before the settlement date and explain the reason for the reversal. I further understand that if changes occur in my account, i.e., switching deposit from checking to savings; closing account, changing banks, etc. it is my responsibility to contact the Student Organization Finance Center immediately.

Signature:

Date:

(must be authorized to sign on the deposit account)

State law requires that you be informed of the following:

1. you are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions provided by law);
2. you are entitled to receive and review that information; and
3. you are entitled to have the information corrected at no charge to you.

Services of the Student Organization Finance Center are supported by Student Service Fees